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1 – OPERATIONAL PLANNING PROCESS

About the Operational Plan

Council's Operational Plan is the detailed business and organisational planning document and forms the basis of Council's annual budget. The plan translates our communities needs, expectations and aspirations into action. It sets the detailed direction of the organisation for the ensuing 12 months and ensures our decision making reflects the higher order documents.

The Operational Plan is monitored on an on-going basis to ensure Council is achieving the outcomes for the financial year.

Legislative Requirements

The processes and practices of Councils are largely governed by the Local Government Act 2009 and the supporting Regulations. These legislative tools instruct Councils to prepare and adopt an annual Operational Plan that:-

- ✓ Is consistent with the annual budget;
- ✓ States how Council will progress the implementation of the 5 year Corporate Plan during the period of the annual Operational Plan; and
- ✓ Outlines how Council will manage operational risks.

Managing Operational Risk

The Operational Plan also takes into account Council's management of operational risks. Council's commitment to risk management is outlined in the *Enterprise Risk Management Policy*. This document clearly states that Council will manage risk by integrating risk management practices into Corporate and Operational Planning.

The Enterprise Risk Management framework is currently being developed. This framework facilitates the identification, assessment and reporting on strategic, operational and project based risks and opportunities. This will result in Council maintaining a strategic and operational risk profile aligned with the goals and outcomes outlined in the Corporate and Operational Plans.

As with Council's Corporate and Operational Planning program, an annual review of Council's strategic and operational risk plans will be undertaken and an ongoing schedule maintained. Significant risk strategies will be included in subsequent operational plans to ensure that Council continues to fund and reduce its level of risk on behalf of the community.

Council's strategic and operational risk profiles are monitored on an ongoing basis by both Council and Council's Internal Audit function.

An assessment of Council's Operational Planning activities indicates that a substantial number of the proposed activities will contribute to mitigating Council's risk against the four goals of economic, environmental and social sustainability and responsible governance whilst delivering on the vision and strategic directions of the Community Plan and Corporate Plan.

2 – OUTCOMES, STRATEGIES & ACTIONS


Community Plan Themes

As we move towards the community's vision for 2013 and on, there are many priorities that Council will progress to ensure we move towards our vision of strengthening all that we value.

To achieve this, the strategies developed in our Corporate Plan form the basis of the operational activities in this Operational Plan.

Each theme details what we value and the strategic direction of Council to strengthening that. Each theme or priority area details what the community values, the desired outcome in realising those values and strategies for how Council will guide the direction for the next five years as we move towards our vision.

Theme 1: Our Communities

What We Value	<p><i>A cohesive community</i></p> <p><i>An empowered and creative community</i></p> <p><i>Attractive and tourism orientated towns</i></p> <p><i>Well promoted towns</i></p>	Our Strategic Direction	<p><i>Our communities have a long and proud history. Changing times and often harsh conditions have necessitated a deep resilience. To continue to thrive, our communities need to be cohesive and strong, our people supportive and engaged, our towns attractive and livable</i></p>
What Our Community Wants.....	<p>C.1 Quilpie Shire is a place of caring, friendly and supportive people where all residents have access to a rich and rewarding community life, regardless of circumstances, family type, age or place of residence</p> <p>C.2 The talents and achievements of community members are supported and celebrated</p> <p>C.3 Residents actively participate in their communities resulting in a sense of pride which is showcased externally</p> <p>C.4 The five communities seek to support each other rather than compete, for the good of the overall Quilpie Shire community</p>		

What We Will Do.....	Responsibility	Operational Plan Activity	Budget (\$000)	Completion Due	Status as at
C.1.i Provide a range of leisure and recreation infrastructure and activities for the relaxation and enjoyment of the community including public places and facilities such as halls, parks and recreation grounds	M'ger Comm Services / M'ger Works	Provide and operate swimming pools in Quilpie and Eromanga	\$192K	June 2014	
		Operate and maintain halls in the four communities of Quilpie, Toompine, Eromanga and Adavale	\$242K	June 2014	
		Flagpole & memorial Adavale Hall	\$10K	Oct 2013	
		Quilpie Hall repairs & refurbishment	\$70K C/O	Dec 2013	
C.1.ii Assist in the provision of / management of social services and lobby relevant government agencies for the equitable availability of these services	M'ger Comm Services	Quilpie Hall disability access, pavers and awning	\$110K C/O	Dec 2013	
		Adavale Hall jail feature	\$8K	Oct 2013	
		Provide assistance in maintaining recreation grounds in Quilpie, Eromanga, Adavale and Toompine	\$14K	June 2014	
C.1.iii Manage the RADF program and ensure an equitable and transparent allocation of funds to a variety of social and cultural activities	M'ger Comm Services	Provide library services in Quilpie	\$123K	June 2014	
		Provide healthy lifestyle and physical activities opportunities for the aged population	Operating budget	June 2014	
		Provide activities and opportunities for youth including the Activity Centre, holiday programs and physical activity opportunities	Operating budget	June 2014	
		Bid for RADF Funding, provide annual reports and coordinate the RADF program	\$38K	June 2014	

What We Will Do.....	Responsibility	Operational Plan Activity	Budget (\$000)	Completion Due	Status as at
C.1.iv Support a range of arts and culture activities, programs and events	M'ger Comm Services	Provide Artour and other available travelling productions	Operating budget	June 2014	
		Identify and promote relevant funding programs	Operating budget	June 2014	
		Implement stage 2 of the Business development program (arts and culture)	\$20K	Nov 2013	
		Undertake exhibitions at Shire Gallery	Operating budget	June 2014	
C.1.v Embrace and promote community activities and special occasions	M'ger Comm Services	Organise Australia Day awards and activities	Operating budget	Jan 2014	
		Organise Anzac Day activities	Operating budget	Apr 2014	
		Organise Remembrance Day services	Operating budget	Nov 2013	
		Organise other relevant community events commemorative or otherwise as identified	Operating budget	June 2014	
C.2.i Promote pride in our communities and celebrate success	M'ger Comm Services	Promote through Community Newsletter certificates and awards	Operating budget	June 2014	
		Provide photos and good news stories on web site	Operating budget	June 2014	
C.2.ii Encourage volunteers to participate in range of social and community activities	M'ger Comm Services	Provide workshops to groups and clubs in governance	Operating budget	June 2014	
		Provide opportunities or accreditation where necessary	Operating budget	June 2014	
C.2.iii Lobby state government, access funds where possible and support sport and recreation programs	M'ger Comm Services	Work with government departments and agencies to identify needs and work proactively with these groups	Operating budget	June 2014	
C.3.i Facilitate and support where possible community organisation's events and initiatives C.5.v Provide a community grants program	M'ger Comm Services	Provide and administer a community grants program	\$30K	June 2014	
		Manage the promotion of key events and the OQTA promotion program	\$20K	June 2014	
C.3.ii Provide and maintain parks and open spaces that demonstrate our pride in our communities	M'ger Works/M'ger Comm Services	Manage Council's parks and gardens program	\$459K	June 2014	
		Bulloo Park shower block	\$40K	Dec 2013	
		Adavale soft-fall	20K	Dec 2013	
		Bulloo Park rodeo shed	\$10K	Aug 2013	
		JW Park shade covers	\$35K	Sept 2013	
		Adavale shade cover	\$20K	Sept 2013	
		Dam & watering system Quilpie cemetery	\$10K	Sept 2013	

What We Will Do.....	Responsibility	Operational Plan Activity	Budget (\$000)	Completion Due	Status as at
		Work with user groups to ensure open spaces needs are met	Operating budget	June 2014	
C.4.ii Work with the communities in identifying and funding community grants that will provide necessary assistance to improve communities and organisations within the shire	M'ger Comm Services	Relevant grant information promoted through email, newsletters and community meetings	Operating budget	June 2014	
C.5.ii Provide funding for each community for community generated projects and initiatives (Adavale \$25K, Eromanga \$35K, Quilpie \$50K, Toompine \$15K)	M'ger Comm Services	Manage and engage with communities as to projects or relevant needs	\$105K	Jan 2014	\$20K already allocated for Adavale Funds unallocated by Jan 2014 to be reallocated by Council
C.5.vi Implement an incentive for ratepayers to plant trees through a free-tree initiative	M'ger Comm Services	Implement and promote program and monitor uptake	Operating budget	Sept 2013	
		Participate in Tree Day plantings and other environmental promotional activities	Operating budget	June 2014	
C.5.vii Develop community master plans for Eromanga and Quilpie	Chief Exec Officer	Undertake a review of the planning scheme to incorporate the PIP, new land developments and minor amendments	Operating budget	June 2014	

Theme 2: Our Wellbeing

What We Value

- Affordable living
- Access to excellent education opportunities
- Accessible and dependable health facilities and services
- Appropriate community spaces

In 2021 Quilpie Shire is a place where

- W.1 Developers, housing organisations, special interest initiatives and a range of proactive land and social policies ensure an adequate supply of affordable housing for low and moderate income earners and those at risk of social hardship
- W.2 The provision of first class education facilities and programs including early childhood and extra-curricular activities
- W.3 Proactive representation to government departments for the provision of programs and opportunities including good health services
- W.4 Government partnerships are encouraged and managed

Strategic Direction

For our community to remain strong and continue to grow, it is imperative that essential services within our communities such as health care, housing and education are of a high standard. This, together with appropriate community spaces and facilities, will assist us in catering for both our youth and aged people in an inclusive environment



What We Will Do.....	Responsibility	Operational Plan Activity	Budget	Completion Due	Status as at
W.1.iii Promote a viable real estate rental market in Quilpie	Chief Exec Officer	Review Council housing and community housing rentals and document price path for next 3 years	Operating budget	Dec 2013	
W.1.iv Provide options for alternative lifestyle and housing choices W.5.iv Plan, design and construct a rural residential subdivision	Chief Exec Officer	Complete planning and design works for Stage 1 of the new rural residential subdivision	\$50K	June 2014	
W.1.v Manage community housing whilst lobbying government to change policy to have it more effectively managed at the local level	M'ger Corp Services	Manage the community housing program and ensure dwellings are tenanted and well maintained	\$206K	June 2014	01.09.13 Currently 4 vacancies at Gyrica Gardens (2 require bathroom upgrades)
		Undertake programmed refurbishments	\$100K C/O	Mar 2014	
		Lobby government through QHHAN / QShelter to ensure policy is not one size fits all and that rural and remote Qld's unique issues are acknowledged and addressed.	Operating budget	June 2014	01.09.13 Rural & Remote Housing Strategy to be discussed in St George at SWLGA.
W.2.i Support local schools in offering enhanced educational programs	M'ger Comm Services	Support the GAME Program	Operating budget	June 2014	
		Provide a Healthy Lunch program	Operating budget	June 2014	
		Provide assistance with District Schools Sports and other activity events	Operating budget	June 2014	

What We Will Do.....	Responsibility	Operational Plan Activity	Budget	Completion Due	Status as at
		Provide work experience for students	Operating budget	June 2014	
W.2.ii Lobby government to continue remote and regional funding programs	M'ger Comm Services	Network and work with government departments to ensure continuation of suitable programs for rural/remote areas	Operating budget	June 2014	
W.2.iii Investigate options to source funding for technology improvements	M'ger Comm Services	Identify suitable funding programs	Operating budget	June 2014	
		Monitor the progress of the NBN implementation program and lobby for implementation in the Shire	Operating budget	June 2014	
W.2.iv Encourage and support camps, excursions and activities and programs that broaden our children's experiences	M'ger Comm Services	Provide and encourage suitable workshops and activities out of school hours	Operating budget	June 2014	
W.2.v Work with service providers to ensure adequate child care and kindy facilities are available for families	M'ger Comm Services	Liaise with Quilpie Kindergarten, State and Federal Government to ensure successful transition to Long Day Care facility	Operating budget	June 2014	
		Provide funding assistance for capital upgrades to Kindy and operating expenses	\$80K	June 2014	
W.3.i Encourage community participation in programs that promote healthy living	M'ger Comm Services	Provide activities for the whole community through health promotions officer (eg healthy lunches, bus trips, recreational opportunities)	Operating budget	June 2014	
W.3.ii Promote access to lifelong learning opportunities e.g. open learning network	M'ger Comm Services	Promote Seniors Kiosk in Library providing online technology information sessions.	Operating budget	June 2014	
		Promote online learning opportunities (eg OUA) to all residents of the Shire via newsletters etc	Operating budget	June 2014	
W.3.iii Lobby the state government to retain a private health clinic in Quilpie	M'ger Comm Services	Liaise closely with, and lobby, Queensland Health to ensure services and facilities at the Quilpie Hospital are attractive to private enterprise	Operating budget	June 2014	
W.3.iv Lobby the state government to retain a permanent doctor in Quilpie	M'ger Comm Services	Participate in the Community Advisory Network (CAN) Committee	Operating budget	June 2014	
		Provision of relevant information relating to the Shire to encourage suitably qualified permanent doctor recruitment and retention	Operating budget	June 2014	
W.3.v Lobby the state government to provide more medical specialist visits to Quilpie	M'ger Comm Services	Liaise with Queensland Health, Public Health and Medi-care Local to bring services to community	Operating budget	June 2014	
		Liaise with RFDS to ensure services are retained to smaller centres	Operating budget	June 2014	
		Liaise with local Quilpie Hospital staff to formally identify community needs of terms of specialist services	Operating budget	June 2014	
W.3.vi Plan for good open spaces that support healthy living and activity	M'ger Comm Services	Investigate various improvements to JW Park and Bulloo Park to increase utilisation	Operating budget	June 2014	

What We Will Do.....	Responsibility	Operational Plan Activity	Budget	Completion Due	Status as at
W.4.i Work with Darling Downs and SW Medicare Local to employ a Health Promotions Officer and lobby for the long term retention of the position to build capacity and cohesion in the area of community health.	M'ger Comm Services	Employ a Health Promotions officer and fund relevant activities	\$138K	June 2014	
		Coordinate and promote healthy activities to Quilpie and the smaller towns in the Shire	Operating budget	June 2014	
W.5.i Complete the Chipu Street residential subdivision	M'ger Works	Install Telstra cables Chipu Street / Galah Street	\$50K C/O	Oct 2013	
W.5.ii Implement a rolling program for the construction of new houses	M'ger Corp Services	Complete the construction of 6 new houses in Quilpie and Eromanga	\$610K	Dec 2013	Includes \$89K C/O
W.5.iii Buy out the Community Housing	M'ger Corp Services	Proceed with stage 4 of the Community Housing buy-out program	\$294K	Mar 2014	01.09.13 Awaiting formal letter of offer from the Department to proceed with Stage 4 of buy out.

Theme 3: Our Natural Environment

What We Value

Limiting climate change impacts
Protected ecosystems, biodiversity and water resources
Natural History Preservation

In 2021, Quilpie Shire is a Place Where

N.1 Our community understands the importance of managing the impacts of climate change
 N.2 Residents, businesses and government reduce the risk of adverse consequences on people and the environment
 N.3 The community uses the natural assets wisely with a view to retaining their value for future generations
 N.4 The community is aware of the value of the palaeontology / geographical and archaeological assets found in the Shire and encourages access and promotion of the global community with respect to their value

Strategic Direction

Council has a local, regional and global responsibility to current and future generations to protect and enhance the quality of our environment. Preserving our natural environment will ensure that the unique biodiversity of the Far South West is maintained. In planning for the future, Council will lead by example in valuing, promoting and protecting the ecological values of the region and try and influence key environmental issues such as climate change, waste management and healthy waterways and water sources



What We Will Do.....	Responsibility	Operational Plan Activity	Budget	Completion Due	Status as at
N.2.i Ensure new mining developments are carefully managed and developed to reduce adverse consequences on our environment and communities	Chief Exec Officer	Initiate ways of improving information flow from government and industry to Council regarding potential developments	Operating budget	June 2014	
N.2.ii Develop and implement management plans for various Council operated facilities that impact on the environment	Chief Exec Officer	Management plans developed and adopted	Operating budget	June 2014	
N.5.iv Prepare Site Based Waste Management Plans and Stormwater Management Plans for all landfills		Waste management operations managed Quilpie landfill improvements	\$288K \$10K	June 2014 Dec 2013	
N.2.iii Obtain environmental licenses for various Council activities that require approval	Chief Exec Officer	Obtain all necessary licence approvals	Operating budget	June 2014	
N.3.i Lobby and work with National Parks in the development of their management plans	Chief Exec Officer	Initiate discussions with National Parks in relation to Hell Hole Gorge management plan	Operating budget	Dec 2013	
N.3.ii Develop and implement a water quality management plan N.5.vi Prepare a water quality management plan	Chief Exec Officer	Adopt developed plan	Operating budget	Sept 2013	
N.3.iii Lobby government to improve policies and access to funding for wild animal control, logging / clearing etc	M'ger Corp Services	Councillor participation in QDOG / Wild Dog regional Committees	Operating budget	June 2014	01.09.13 WDAC Chair and WDCO members of newly formed Regional Wild Dog Management Committee.

What We Will Do.....	Responsibility	Operational Plan Activity	Budget	Completion Due	Status as at
		Liaise with DEEDI / SWNRM etc for funding opportunities to promote wild animal control	Operating budget	June 2014	
N.3.iv Be proactive in the area of wild dog control N.5.iii Fund a wild dog control officer in conjunction with other pest management initiatives	M'ger Corp Services	Employ a wild dog control officer and fund wild dog control programs and initiatives	\$532K	June 2014	01.09.13 Wild Dog Control Officer employed. 1080 baiting program scheduled for October 2013. Hot spot baiting / trapping ongoing.
N.3.v Provide active participation in natural resource management groups	M'ger Corp Services	Provide information as required and participate in any meetings, workshops or training opportunities	Operating budget	June 2014	
N.3.vi Support and assist land holders to be more proactive in the area of controlling weeds, seeds and pests	M'ger Corp Services	Support weed pest management initiatives. Organise and participate in regular pest weed meetings to promote funding and other initiatives.	\$76K	June 2014	01.09.13 Working with SWto obtain funding for Coral Cactus and newly discovered cacti infestation at Tobermory.
N.3.viii Review and implement the stock routes management plan	M'ger Corp Services	Undertake operations and implement initiatives to manage the stock route network	\$31K	June 2014	01.09.13 Plan due for review in 2013. Awaiting information from the new online Stock Routes Management System prior to reviewing /updating the document.
N.4.i Support the OGF in their endeavours to construct a working Natural History Museum and promote the foundation where possible N.5.i Provide a funding contribution to the Outback Natural History Museum project (subject to RDA grant)	Chief Exec Officer	Assist with submitting funding applications as required Link OGF to Council's website and provide updates in newsletters Undertake approved works	Operating budget \$150K	June 2014 June 2014	
N.4.ii Through SWRED, promote the Natural Sciences Tourism loop	M'ger Comm Services	Participate in meetings and workshops regarding further development of the Natural Sciences Loop Promote the Natural Sciences Loop through the VIC and tourism operators throughout the Shire	Operating budget Operating budget	June 2014 June 2014	

Theme 4: Our Infrastructure

What We Value

Infrastructure that supports growth

Keeping connected through effective and efficient transport solutions

Keeping connected through effective and efficient communications solutions

In 2021, Quilpie Shire is a Place Where

- I.1 Proactive representation to government departments for funding
- I.2 Government and private enterprise partnerships are encouraged and managed
- I.3 Companies undertaking business involving the inclusion of infrastructure do so with respect for the community and its values and vision

Strategic Direction

Well planned, effectively staged and delivered infrastructure is critical to support growth and to ensure transport and communications are effective and efficient. When providing infrastructure, it is critical that it is designed, operated and maintained to minimise lifecycle costs. Infrastructure should assist our communities by providing a “livable” and safe environment. In challenging economic times, successful key partnerships and a range of funding options will be critical



What We Will Do.....	Responsibility	Operational Plan Activity	Budget	Completion Due	Status as at
I.1.ii Lobby TMR to upgrade all strategic state road linkages	Chief Exec Officer	Maintain an active participation in the Regional Road Group	Operating budget	June 2014	
I.1.iii Lobby TMR to provide flood immunity at critical locations on the state controlled road network	Chief Exec Officer	Maintain an active participation in the Regional Road Group	Operating budget	June 2014	
I.1.iv Through SWRED, RRG and TMR, lobby for the development of a business case to obtain a commitment to continue air passenger service subsidies to 2030 and to get support for local councils to meet increasing compliance costs	Chief Exec Officer	Maintain an active participation in relevant groups and committees	Operating budget	June 2014	
I.1.v Through SWRED and TMR, lobby for a business case to obtain a commitment from TMR to continue bus and rail passenger subsidies to maintain and enhance the existing levels of service to 2030	Chief Exec Officer	Maintain an active participation in relevant groups and committees	Operating budget	June 2014	
I.1.vi In consultation with state government, investigate improvements to freight services	Chief Exec Officer	Liaise with local business providers and industries	Operating budget	June 2014	
I.1.vii Through SWRED, lobby TMR to undertake a rail study to address the uncertainty over the future of passenger and freight rail services	Chief Exec Officer	Maintain an active participation in relevant groups and committees	Operating budget	June 2014	
I.1.viii Through SWRED, lobby QR National to construct facilities to interchange road / rail wagons / containers at all terminals and provide refrigeration storage at all stations	Chief Exec Officer	Participate in SWRED investigation study	Operating budget	June 2014	

What We Will Do.....	Responsibility	Operational Plan Activity	Budget	Completion Due	Status as at
I.1.ix NBN – lobby for equitable access to reliable high speed communications	Chief Exec Officer	Monitor progress of the NBN rollout and lobby for local improvements	Operating budget	June 2014	
I.1.x Lobby government to improve mobile phone coverage	Chief Exec Officer	Identify stakeholders and initiate discussions	Operating budget	June 2014	
I.1.xi Implement the conversion to digital television services	M'ger Corp Services	Finalise the conversion to digital TV retransmission Quilpie Eromanga system improvements	\$24K C/O \$30K	July 2013 Aug 2013	01.09.13 Continuing to strive to achieve optimum digital television signal to Quilpie and Eromanga. Awaiting delivery of voltage reduction equipment for both sites to stop the power fluctuations.
I.2.iv Work with resource sector companies to ensure town amenities, roads and facilities are maintained and developed in mutually beneficial ways	Chief Exec Officer	Identify stakeholders and establish links and relationships with relevant government agencies to improve knowledge and access to up to date information	Operating budget	June 2014	
I.2.v Ensure critical infrastructure and services are provided and adequately maintained	M'ger Works	Manage Council supplied water supplies to all towns	\$204K	June 2014	
	M'ger Works	Manage sewerage services where provided Eromanga pump station upgrade Complete 2012/13 works Eromanga switchboard & overflow pond	\$207K \$20K \$30K C/O	June 2014 Sept 2013 Sept 2013	
	M'ger Works	Upgrade the Eromanga water supply Complete 2012/13 works	\$900K \$97K C/O	Dec 2013 Sept 2013	
	M'ger Corp Services	Complete IT replacements	\$40K	Dec 2013	01.09.13 New computers in process of being set up and installed.
I.4.viii Implement a rolling plant replacement program	M'ger Works	Complete budgeted works Complete 2012/13 works	\$906K \$187K C/O	Mar 2014 Dec 2013	
I.4.x Adequately maintain Council community facilities, houses and buildings	M'ger Corp Services	Admin building fit-out Paint Eromanga Hall and re-do fence	\$25K C/O \$45K	July 2013 Dec 2013	01.09.2013 All furniture etc. ordered and delivered. Awaiting a few items on back order.
		Implement regular inspections and reporting	Operating budget	June 2014	
		Develop 5 year maintenance plans	Operating budget	June 2014	
I.4.xi Maintain Shire roads and drainage systems to a safe and serviceable standard	M'ger Works	Complete budgeted works Rural roads Urban roads Implement regular inspections and reporting	\$760K \$660K Op budget	June 2014 June 2014 June 2014	
I.4.xii Undertake various road and drainage improvements to shire roads and local streets	M'ger Works	Brolga Street kerb Bitumen reseals Gravel resheets Various C/O works	\$40K \$420K \$600K \$753K	Dec 2013 Dec 2013 June 2014 Dec 2013	

Theme 5: Our Economy

What We Value	<p><i>Enhanced business and industry investment</i></p> <p><i>Tourism that grows our local economy</i></p> <p><i>Skilled workforce</i></p>	Strategic Direction	<p><i>Our quality of life is dependent on a strong economic base. This economic base can only be sustained and grown by sustaining traditional businesses, supporting existing businesses and encouraging new business. To do this, we must work together as a community to identify, promote and activate new initiatives whilst protecting those lifestyle and community traits that we value</i></p>
In 2021, Quilpie Shire is a Place Where	<p>E.1 Government and private enterprise partnerships are encouraged and managed</p> <p>E.2 Organisations undertaking activities within the Shire are proactively encouraged to support the local economy, in turn receiving the support and partnership of the local community</p> <p>E.3 Proactive representation to government departments for funding</p>		

What We Will Do.....	Responsibility	Operational Plan Activity	Budget	Completion Due	Status as at
E.1.i Promote and be involved in regional economic development, including Tourism Qld, OQTA, SWRED and Corner Country Tourism	M'ger Comm Services	Participate in OQTA activities	Operating budget	June 2014	
		Promote the Shire to visitors through advertisements, brochures and websites	Operating budget	June 2014	
E.1.iii Plan for and provide the relevant infrastructure required for private enterprise to be able to establish and grow E.4.i Plan, design and construct a new industrial subdivision	Chief Exec Officer	Complete planning and design works for Stage 1 of the new industrial subdivision	\$50K	June 2014	
E.1.iv Investigate economic drivers for the region E.4.v Prepare an Economic Development Strategy	Chief Exec Officer	Support selected SWRED initiatives Implement selected initiatives and programs and monitor strategy	\$25K	June 2014	
E.1.vi Lobby government for tax breaks / incentives for rural and remote areas	Chief Exec Officer	Follow up the Federal Government and RDA on Professor Manning's report	Operating budget	June 2014	
E.2.i Investigate sponsorship opportunities for various community activities and programs	M'ger Comm Services	Liaise with industry and agencies to identify opportunities	Operating budget	June 2014	
E.2.ii Encourage access to business training for locals to maximise opportunities to capture market share	M'ger Comm Services	Where possible access suitable business workshops and opportunities.	Operating budget	June 2014	
E.2.iii Work actively to promote tourism within the region	M'ger Comm Services	Manage and operate the VIC	\$239K	June 2014	
		Promote tourism events and attractions	\$32K	June 2014	
		Promote economic development initiatives	75K	June 2014	

What We Will Do.....	Responsibility	Operational Plan Activity	Budget	Completion Due	Status as at
E.2.iv Web site and hard copy information material is available promoting opportunities within the shire for new businesses and organisations undertaking activities within the Shire	M'ger Comm Services	Develop an Economic profile for the shire and publish hard copies and on website	Operating budget	Dec 2013	
E.3.i Lobby government to change polices to make it more viable and attractive to live and work in rural areas	Chief Exec Officer	Identify appropriate proposals for presentation	Operating budget	June 2014	
E.4.iii Plan, design and construct a new Works Depot	Chief Exec Officer	Plan and complete detailed design works	\$147K	June 2014	C/O
E.4.iv Obtain public access to Hell Hole Gorge national Park	Chief Exec Officer	Investigate public access options and scope out the necessary works	Operating budget	June 2014	
		Liaise with affected landholders	Operating budget	June 2014	

Theme 6: Our Governance

What We Value

Meaningful and inclusive community engagement
Effective and ethical governance
Sustainable management

In 2021, Quilpie Shire is a Place Where

- G.1 Important decisions are based on respectful engagement with the community through creative and traditional engagement activities and consultative mechanisms
- G.2 The community is educated and empowered to participate in local decision making in a meaningful, constructive manner and informed, proactive citizens are a driving force in Council's inclusive planning processes
- G.3 Constructive relationships and regular, clear communication between Council and communities support authentic community involvement in planning, decision-making and implementation
- G.4 Council has a good relationship with state and federal government departments and regional Councils
- G.5 Council understands and represents the community's needs and is successful in advocating on behalf of the varied interests of the community
- G.6 Council's decision making and reporting processes are transparent and accountable and its service delivery is efficient and based on a good understanding of the community's needs and view
- G.7 Leaders plan for the future and promote continuity by ensuring others are trained to take their places and represent future generations

Strategic Direction

Council aspires to be recognized as a highly regarded and reputable organization. We have an obligation to show leadership and engage with the community, operate according to the law, ensure professional and ethical standards and plan services to meet the needs of current and future generations. Good governance will allow Council to achieve these goals and builds community trust and pride in our organisation



What We Will Do.....	Responsibility	Operational Plan Activity	Budget	Completion Due	Status as at
G.1.i Develop and adopt a community engagement policy and associated public consultation strategy.	Chief Exec Officer	Review the policy to determine effectiveness	Operating budget	Feb 2014	
G.1.ii Implement the community engagement and consultation strategy and develop meaningful mechanisms to engage the community	Chief Exec Officer	Monitor implementation	Operating budget	June 2014	
G.2.i Develop and implement a communication plan for Council and the community	Chief Exec Officer	Develop, adopt and implement	Operating budget	June 2014	
G.2.ii Advise and update the community on Council's plans and progress with initiatives	Chief Exec Officer	Publish regular newsletters and ensure relevant and up to date information on Council's website	Operating budget	June 2014	

What We Will Do.....	Responsibility	Operational Plan Activity	Budget	Completion Due	Status as at
		Prepare and issue media releases for priority issues	Operating budget	June 2014	
		Distribute a regular update from the Mayor to the community	Operating budget	June 2014	
G.3.i Maintain an active involvement in community organisations and regional bodies	Chief Exec Officer	Maintain an active participation in relevant groups and committees	Operating budget	June 2014	
G.3.ii Establish and foster community / consultative / user groups for identified initiatives	Chief Exec Officer	Investigate options and provide advice to Council	Operating budget	June 2014	
G.5.i Develop and adopt a Long Term Financial Plan	M'ger Corp Services	Implement the rates and services review	Operating budget	July 2013	01.09.13 Completed. 1 st half yearly rate notice issued.
		Review relevant policies	Operating budget	Feb 2014	01.09.13 Review of policies commenced
G.5.ii Implement and continually review and monitor the long term financial plan and financial forecast	M'ger Corp Services	Review the financial plan	Operating budget	July 2013 Feb 2014	
		Undertake an elected member workshop on the long term financial forecast model	Operating budget	June 2014	
G.5.iii Prepare and update asset management plans and ensure key infrastructure and services are appropriately managed	Chief Exec Officer	Progress the role of the Asset Management Committee	Operating budget	June 2014	
		Prepare and adopt an asset management policy and framework	Operating budget	Dec 2013	
		Prepare an asset management improvement action plan	Operating budget	Dec 2013	
G.5.iv Ascertain key community issues and lobby government and industry on behalf of the community	Chief Exec Officer	Identify key issues from the Community Plan	Operating budget	June 2014	
G.5.v The Corporate Plan is reviewed on an annual basis	Chief Exec Officer	Review the Corporate Plan prior to 2014/15 budget preparation	Operating budget	June 2014	
G.6.iii Undertake an annual community satisfaction survey	Chief Exec Officer	Develop survey to allow comparison to biennial LGAQ satisfaction survey and facilitate relevant benchmarking to other Councils	Operating budget	Dec 2013	
G.6.iv Develop and implement a risk management plan	M'ger Corp Services	Work with ERM Committee and JLT to establish Risk Management Policy and Plan to be implemented across organisation	Operating budget	June 2014	
		Promote staff awareness and training	Operating budget	June 2014	
G.6.v Support the separation of roles between elected members and management	Chief Exec Officer	Reinforce role of elected member at staff meetings	Operating budget	June 2014	
		Promote role of elected member to public	Operating budget	June 2014	

What We Will Do.....	Responsibility	Operational Plan Activity	Budget	Completion Due	Status as at
G.6.vi Maintain effective planning and reporting processes from management to Council	Chief Exec Officer	Provide timely, accurate and professional reports to Council	Operating budget	June 2014	
		Report quarterly on the status of Customer Requests	Operating budget	June 2014	
G.6.vii Implement and operate a workplace health and safety scheme	Chief Exec Officer	Hold regular Safety Committee meetings	Operating budget	June 2014	
		Implement SafePlan 3	Operating budget	June 2014	
G.7.i Promote elected member training and professional development programs	Chief Exec Officer	Provide information to elected members on available programs, training and conferences as information becomes available	Operating budget	June 2014	
		Organise elected member financial training	Operating budget	June 2014	
		Promote the use of LG Online to elected members	Operating budget	June 2014	
		Subscribe to relevant publications, journals etc	Operating budget	June 2014	
G.7.ii Develop and implement a structured staff training program	Chief Exec Officer	Collate outcomes of staff satisfaction survey, staff training survey and appraisals. Identify skill shortages and develop relevant training programs	Operating budget	June 2014	
		Obtain and use appropriate software to establish a training register and database	Operating budget	June 2014	
G.7.iii Develop and implement a performance management system for senior managers	Chief Exec Officer	Develop performance indicators and undertake appraisals	Operating budget	June 2014	
G.7.iv Complete regular performance appraisals for all staff	Chief Exec Officer	Annual performance appraisals for all staff	Operating budget	June 2014	
G.7.v Promote learning through community education programs G.8.ii Community scholarship program	M'ger Comm Services	Promotion and management of Student Bursary Program	\$5K	June 2014	
G.8.i Elected member professional development program	Chief Exec Officer	Provide information to elected members and encourage participation	\$10K	June 2014	